



## Commission Meeting Minutes

Submitted by: Damon Smith

Date/Time/Location:	DEC 17th, 2025 / 5:30 pm / 2226 E 71st Street
Called to Order/Adjourned:	5:36 PM - 8:01 PM
<b>ATTENDEES</b>	
Commissioners:	<i>Present:</i> Claude Gibson (Virtual), Amena Karim (Chair), Shaun McGinnis, Chauntee McDonald, Damon Smith, Rick Norwood, Carmella Coqmard
Board Members:	
Guest(s):	MJ Lawrence, Patrick Shaw
Service Provider:	LaShawn Brown, Tonya Trice

<b>Discussions</b>
<p><b>2026 RFP Presentations</b></p> <ul style="list-style-type: none"> <li>● Security</li> <li>● Event Planning</li> <li>● Litter Abatement</li> </ul> <p><b>Kiosk Installations</b></p> <ul style="list-style-type: none"> <li>● 67th &amp; Jeffrey</li> <li>● 67th &amp; Stony Island</li> <li>● 75th &amp; Jeffrey</li> <li>● 75th &amp; Stony Island</li> </ul> <p><b>South Shore Summer Festival</b></p> <ul style="list-style-type: none"> <li>● Host a separate meeting dedicated to SummerFest process improvement</li> <li>● Engage both a private investor / corporate sponsor</li> <li>● SSA needs to form an Internal Coordination team</li> </ul>

Decision	Move	2nd	Approved
Approval of Agenda	Comm. Rick Norwood	Comm. Sean McGinnis	Approved
Security Vendor: BHG	Comm Sean McGinnis	Comm Rick Norwood	Approved
Litter Abatement Vendor: Cleanslate	Comm Rick Norwood	Comm Carmella Coqmard	Approved
Summerfest (Event management) Vendor	Comm Sean McGinnis	Comm. Carmella Coqmard	Approved

Task Requested	Assigned To:
Lashawn: Set up a Process Imp. Meeting for SummerFest	L Brown